**Business Faculty, Part-time**

Below you will find the details for the position including any supplementary documentation and questions you should review before applying for the opening.  To apply for the position, please click the **Apply for this Job** link/button.

If you would like to bookmark this position for later review, click on the **Bookmark** link.  If you would like to print a copy of this position for your records, click on the **Print Preview** link.

[**Bookmark this Posting**](https://www.jobs.linnbenton.edu/bookmarks?posting_id=6071) **|** [**Print Preview**](https://www.jobs.linnbenton.edu/postings/6071/print_preview) **|** [**Apply for this Job**](https://www.jobs.linnbenton.edu/postings/6071/pre_apply)

**Please see Special Instructions for more details.**

In addition to completing the online application, applicants must attach the following documents when applying: Resume and Academic Transcript showing qualifying degree. Transcripts from a non-U.S. college or university must be accompanied by an international credential agency evaluation. Please see “Academic Transcript Information” on Employment Opportunities home page for more information and a list of agencies which perform this service. Applications are reviewed for minimum qualifications. In order to be considered, your application must clearly show you meet the minimum qualifications for this position. U.S. Veterans will need to attach proof of honorable discharge (Form DD-214) to their application to qualify for veteran’s consideration.

**Posting**

**Position Information**

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| --- | --- |
| **Posting Number:** | 0600664-NC |
| **Position Type:** | Faculty Pools |
| **Position Title:** | Business Faculty, Part-time |
| **Division/Department:** | Business Management |
| **Job Summary:** | Teach courses in the business management curriculum. |
| **Required Qualifications:** | Requires 27 graduate hours in Business; or a Master’s degree in Business Administration or a related field. Proficiency in the use of computer technology as it relates to business practices and the delivery of course content is required. |
| **Preferred Qualifications:** | Some teaching experience at the college level preferred. |
| **Physical Requirements and Working Conditions:** |  |
| **Essential Duties:** | Act as a team member of the Business Department.  Communicate the objectives of each course taught, grade according to those objectives, and report student progress toward those goals.  Work effectively with students and staff of various cultural and socioeconomic backgrounds and ages and successfully interact with supervisors, colleagues, and staff as part of an education team.  Establish and maintain opportunities for reasonable out-of-class contact with students.  Prepare course descriptions, outlines, and other material related to courses taught.  Establish and maintain a class roll, and teach in conformance with approved course outlines.  Participate in Student Appraisal of Classroom Learning. |
| **Applicant Instructions:** | In addition to completing the online application, applicants must attach the following documents when applying: Resume and Academic Transcript showing qualifying degree.  Transcripts from a non-U.S. college or university must be accompanied by an international credential agency evaluation. Please see “Academic Transcript Information” on Employment Opportunities home page for more information and a list of agencies which perform this service.  Applications are reviewed for minimum qualifications. In order to be considered, your application must clearly show you meet the minimum qualifications for this position.  U.S. Veterans will need to attach proof of honorable discharge (Form DD-214) to their application to qualify for veteran’s consideration. |
| **Proposed Start Date:** |  |
| **Full-time or Part-time** | Part-time |
| **Number of hours/week:** | varies |
| **Posting Date:** | 07/01/2016 |
| **Closing Date:** |  |
| **Open Until Filled:** | Yes |
| **Special Notes to Applicants:** | As a condition of employment, all new employees are required to be compensated via direct deposit.  LBCC is an Equal Opportunity Educator and Employer. |
| **Salary Grade** |  |
| **Salary/Rate** |  |

**Supplemental Questions**

Required fields are indicated with an asterisk (\*).

1. \* How did you learn about this position? Please select one.
   * Mid-Valley Sunday Newspaper
   * Lebanon Express Newspaper
   * Oregonian Newspaper
   * Latinos in Higher Education
   * HERC-Higher Education Recruitment Consortium
   * indeed.com
   * Chronicle of Higher Education Online
   * State Employment Department
   * LBCC Employment Opportunities Website
   * Eugene Register Guard Newspaper
   * Other Online Website (specify below)
   * Other (specify below)
2. If you selected other above, please specify the website or other resource from which you learned of the position.

(Open Ended Question)

**Required Documents**

**Required Documents**

1. Resume
2. Academic Transcript

**Optional Documents**

1. Cover Letter
2. Statement of Teaching Philosophy
3. Other
4. U. S. Veteran Proof of Honorable Discharge DD-214